

## Ministry of Justice Annual Schedule of Planned Procurement Activities for Fiscal 2025-2026

No.	Project Number	Project Name	UNSPSC Code (Level 3)	Brief Description	Proposed Date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (For Works and Services)	Procurement Method Open, Limited, Single Source Sole Source	Standstill Period (If Applicable) - No. of days	Contract Type
1.	TBD	Transport	78111500	Air travel between Trinidad and Tobago	As Required	September 2026	One Year	Sole Source	N/A	Fixed Price Contract
2.	TBD	Transport	78111700	Sea travel between Trinidad and Tobago	As Required	September 2026	One Year	Sole Source	N/A	Fixed Price Contract
3.	TBD	Transport	78111500	Overseas travel to attend training, conferences, etc.	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
4.	TBD	Uniforms	53102700	Provision of Uniforms	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
5.	TBD	Branded T-Shirts	80141639	Provision of branded t-shirts for EOT staff when participating in outreach programme	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
6.	TBD	Electricity	83101800	Provision of Electricity	N/A	September 2026	N/A	Sole Source	N/A	Fixed Price Contract
7.	TBD	Telecommunication Media Services	83110000	Provision of Telephones and PBX systems	October 2025	September 2026	N/A	Limited	N/A	Fixed Price Contract

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8.	TBD	Telecommunication Media Services	43191630	Provision of Sim Cards, Data Sim Cards and Phone Cards	As Required	September 2026	One Year	Single Source	N/A	Fixed Price Contract
9.	TBD	Telecommunication Media Services	81112100	Provision of Internet Service	To Be Determined	September 2026	One Year	Single Source	N/A	Fixed Price Contract
10.	TBD	Telecommunication Media Services	72151601	Provision of Cable Television Service	As Required	As Required	As Required	Limited	N/A	Fixed Price Contract
11.	TBD	Telecommunication Signal Enhancement Services	83111601	Provision of Signal boost for landline telephone services at all Probation offices.	December 2025	To Be Determined	One Year Renewal	Limited	N/A	Fixed Price Contract
12.	TBD	Water and Sewerage Rates	83101500	Water and Sewer Utilities	N/A	As Required	N/A	Sole Source	N/A	Fixed Price Contract
13.	TBD	Office Accommodation	80131500	Lease of Office Space for General Administration	To Be Determined	September 2026	Three Years	Limited	N/A	Fixed Price Contract
14.	TBD	Office Accommodation	72000000	Construction and Maintenance of Office Facilities.	January 2026	To Be Determined	One Year	Open	To Be Determined	Fixed Price Contract
15.	TBD	Office Accommodation	80131500	Rental of Office Spaces	December 2025	To Be Determined	To Be Determined	Open	N/A	Fixed Price Contract
16.	TBD	Office Accommodation	80131500	Provision of accommodation for the Tribunal's Sub-Registry	November 2025	December 2025	One Year	Sole Source	N/A	Fixed Price Contract
17.	TBD	Lease of Vehicles	78142000	Lease and Maintenance of new vehicles	To Be Determined	September 2026	Three Years	Open	N/A	Fixed Price Contract
18.	TBD	Repairs and Maintenance of Vehicles	78181500	Provision of Routine Service and Repairs to vehicles owned	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract

Page **2** of **15** 

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19.	TBD	Fuel and Lubricants	83101602	Provision of fuel (Gas and Diesel) required for vehicles owned	As Required	September 2026	N/A	Sole Source	N/A	Fixed Price Contract
20.	TBD	Lease of Equipment	80161801	Lease of multi-function devices (print, copy and scan)	To Be Determined	September 2026	Three Years	Single Source	N/A	Fixed Price Contract
21.	TBD	Office Equipment Maintenance	81112306	Repairs and Maintenance of all Office Equipment owned	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
22.	TBD	Office Stationery and Supplies	50000000	Supply and Delivery of Kitchen/Grocery Supplies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
23.	TBD	Office Stationery and Supplies	44120000	Supply and Delivery of Stationery and Office Supplies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
24.	TBD	Office Stationery and Supplies	44103105	Supply and Delivery of Toner Cartridges for Photocopiers and Printers	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
25.	TBD	Office Stationery and Supplies	14111500	Supply and Delivery of Paper for Copying and Printing of Administrative Documents	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
26.	TBD	Office Stationery and Supplies	46151610	Supply and Delivery of Identification Card Consumables	December 2025	September 2026	N/A	Limited	N/A	Fixed Price Contract
27.	TBD	Office Stationery and Supplies	47130000	Supply and Delivery of Cleaning Supplies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

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28.	TBD	Catering Services	90101603	Provision of Catering Services for meetings, training, graduations, etc.	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
29.	TBD	Newspaper Subscriptions	55101504	Supply and Delivery of Daily Newspapers	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
30.	TBD	Books and Periodicals	55101500	Provision of Printed Publications	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
31.	TBD	Photocopy Services from External Libraries	82121700	Photocopying	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
32.	TBD	Reference Books	55101524	Provision of Books to be used for Official Duties/Court Matters	March 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract
33.	TBD	Forensic Laboratory Supplies	41105500	Supply and Delivery of DNA and RNA Extraction and Purification and Quantitation Kits and Components	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
34.	TBD	Forensic Laboratory Supplies	41116158	Supply and Delivery of Drug Test Reagents and Supplies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
35.	TBD	Forensic Laboratory Supplies	41121700	Supply and Delivery of Laboratory and Pathology Apparatus	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
36.	TBD	Forensic Laboratory Supplies	41121800	Supply and Delivery of Laboratory and Pathology Consumables	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

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37.	TBD	Forensic Laboratory Supplies	12142100	Supply and Delivery of Laboratory Gases	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
38.	TBD	Forensic Laboratory Supplies	47131800	Supply and Delivery of Cleaning and Disinfecting Solutions	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
39.	TBD	Forensic Laboratory Supplies	42261513	Supply and Delivery of Autopsy Saw Blades	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
40.	TBD	Safety Supplies	42311500	Supply and Delivery of First Aid Supplies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
41.	TBD	Personal Protective Equipment	42132203	Supply and Delivery of PPE for use in Laboratories and Pathology such as gloves, aprons, coveralls, boots etc.	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
42.	TBD	Proficiency Tests	81141506	Provision of Proficiency Tests related to Forensic Science	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
43.	TBD	Laboratory Equipment Maintenance	81101706	Purchase of Maintenance kit/parts for Laboratory instruments	As Required	September 2026	N/A	Single Source	N/A	Fixed Price Contract
44.	TBD	Medical Minor Equipment Maintenance	85161502	Repairs to Autopsy Saws and Lifts	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
45.	TBD	Biological Waste incineration	76121901	Provision of Medical Waste Disposal Services	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
46.	TBD	Death and Dying Support Services	85170000	Provision of Temporary Storage for Unidentified/Unclaimed Bodies	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract

Page **5** of **15** 

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47.	TBD	Funeral and Associated Services	85171500	Provision for Disposal of Unclaimed Bodies	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
48.	TBD	Laundry Service	91111500	Provision of Laundering Services for PPE and Linens	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
49.	TBD	Calibration and Maintenance Services	81141504	Preventative Maintenance of Balances, Fume Hoods, Pipettes, Microscopes etc.	As Required	As Required	N/A	Limited	N/A	Fixed Price Contract
50.	TBD	Repairs and Maintenance of Buildings	72100000	Provision of Building and Facilities Maintenance and Repair Services	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
51.	TBD	Repairs and Maintenance of Buildings	72100000	Provision of Repair Services for the Tribunal's Sub- Registry	November 2025	December 2025	Six months	Sole Source	N/A	Fixed Price Contract
52.	TBD	Security System Maintenance	92121701	Repairs and Servicing of Surveillance or Alarm Maintenance or Monitoring Systems	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
53.	TBD	Security Guard Services	92121500	Provision of Security Services	January 2026	September 2026	One to Two Years	Open	10 days	Fixed Price Contract
54.	TBD	Janitorial Services	76110000	Provision of Janitorial Services	As Required	September 2026	One Year	Limited	N/A	Fixed Price Contract
55.	TBD	Janitorial Services	76111501	Provision of Building Cleaning Services	January 2026	September 2026	One to Two Years	Open	10 days	Fixed Price Contract
56.	TBD	Sanitary Waste Receptacles	47131703	Routine Servicing of Sanitary Units	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract

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57.	TBD	Professional Cleaning Services	72153503	Provision of Cleaning Services to Carpets, Chairs, Window Panes, Floors, etc.	As Required	September 2026	As Required	Single Source	N/A	Fixed Price Contract
58.	TBD	Air Duct Cleaning	76111602	Provision of Air Duct Cleaning Services	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
59.	TBD	Pest Control Services	72102100	Provision of Pest Control Services	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
60.	TBD	Contracted Services Arrangements	85121808	Provision of X-ray Laboratory Services	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
61.	TBD	Other Minor Equipment	52000000	Supply and Delivery of Stoves, Microwave Ovens, Electric Kettles	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
62.	TBD	Other Minor Equipment	43221504	Provision of PBX system	January 2026	April 2026	Three Year Agreement	Limited	N/A	Fixed Price Contract
63.	TBD	Other Minor Equipment	52161500	Supply and Delivery of Televisions and Smart boards	January 2026	June 2026	N/A	Open	N/A	Fixed Price Contract
64.	TBD	Other Minor Equipment	46171619	Supply and Installation of Access Control System	February 2026	July 2026	N/A	Limited	N/A	Fixed Price Contract
65.	TBD	Other Minor Equipment	44101808	Supply and Delivery of Scientific Calculator	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
66.	TBD	Other Minor Equipment	46210000	Supply and Delivery of Safe	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

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67.	TBD	Other Minor Equipment	45121504	Supply and Delivery of Digital Cameras	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
68.	TBD	Office Equipment	43211515	Supply and Delivery of Computer Workstation	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
69.	TBD	Office Equipment	44000000	Supply and Delivery of Shredders	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
70.	TBD	Office ICT Equipment	43210000	Supply and Delivery of Desktops, Laptops, Monitors, UPS and Tablets	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
71.	TBD	ICT Equipment Rental	81112101	Rental of Monitor Arms or Stands, (TV) Quantum dot QLED display and other equipment to facilitate stakeholder engagements	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
72.	TBD	Multimedia Equipment	45111700	Supply and Delivery of PTZ Cameras, Monitors, Speakers, Microphones HDMI Video and Audio Mixer	April 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract
73.	TBD	Forensic Laboratory Equipment	24131603	Supply and Delivery of Low Temperature Freezers	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
74.	TBD	Forensic Laboratory Equipment	41103901	Supply and Delivery of Microcentrifuge	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
75.	TBD	Forensic Laboratory Equipment	42261512	Supply and Delivery of Autopsy Saws	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

Page **8** of **15** 

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76.	TBD	Forensic Laboratory Equipment	41111703	Supply and Delivery of Stereo Zoom Microscope	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
77.	TBD	Bottled Water Dispensers or Accessories	48101711	Supply and Installation of Bottled Water Dispenser	February 2026	September 2026	Seven Months	Limited	N/A	Fixed Price Contract
78.	TBD	Information and Communication Technology	43000000	Supply and Delivery of Access Switches	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
79.	TBD	Information and Communication Technology	43000000	Supply and Delivery of Core Switch	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
80.	TBD	Information and Communication Technology	43000000	Supply and Delivery of Top Of the Rack Switch	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
81.	TBD	Information and Communication Technology	43000000	Supply and Delivery of Wireless Access Points	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
82.	TBD	Information and Communication Technology	43222501	Purchase of Firewall	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
83.	TBD	Information and Communication Technology	43222625	Purchase of Active Directory Server	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
84.	TBD	Information and Communication Technology	43000000	Supply and Delivery of LAN\Server Room Racks and Cabinet	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract

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85.	TBD	Information and Communication Technology	43000000	Purchase of 2-Node Cluster	January 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
86.	TBD	Information and Communication Technology	43211500	Supply and Delivery of Servers	April 2026	September 2026	N/A	Limited	10 days	Fixed Price Contract
87.	TBD	Information and Communication Technology	43211600	Supply and Delivery of 48 Port Switches	April 2026	September 2026	N/A	Limited	10 days	Fixed Price Contract
88.	TBD	Information and Communication Technology	43200000	Supply and Delivery of ICT Consumables such as ICT test kits, batteries, PDU's	December 2026	June 2026	N/A	Limited	N/A	Fixed Price Contract
89.	TBD	Information and Communication Technology	72151702	Supply and Installation of CCTV system at Ministry of Justice	February 2026	July 2026	N/A	Limited	N/A	Fixed Price Contract
90.	TBD	Information and Communication Technology	43000000	Provision of Network Cabling for Ministry of Justice	January 2026	June 2026	One month	Limited	N/A	Fixed Price Contract
91.	TBD	Information and Communication Technology	43202010	Supply and Delivery of Flashdrives	April 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract
92.	TBD	Information and Communication Technology	43211600	Supply and Delivery of Universal Serial Bus Passport Drives	April 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract
93.	TBD	Information and Communication Technology	43211706 43211708	Supply and Delivery of Keyboards and Mouse	April 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract

Page **10** of **15** 

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94.	TBD	IT Equipment Services	81111812	Computer Hardware Maintenance Support Service	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
95.	TBD	Software License	81112501	Renewal of Annual Database Software License	January 2026	April 2026	One Year Renewal	Sole Source	N/A	Fixed Price Contract
96.	TBD	Software License	81112200	IBIS Software Maintenance and Support	As required	September 2026	One Year Renewal	Sole Source	N/A	Fixed Price Contract
97.	TBD	Software License	43232100	Renewal of Adobe License for Document Management	September 2026	September 2026	One Year Renewal	Limited	N/A	Fixed Price Contract
98.	TBD	Legal Case Management System Subscription	81112201	Renewal for subscription for use of cloud based Legal Case Management System	July 2026	July 2026	One Year Renewal	Sole Source	N/A	Fixed Price Contract
99.	TBD	Renewal of Subscription for Legal Library	81112201	Renewal of subscription for online legal library data base	December 2025	December 2025	One Year Renewal	Sole Source	N/A	Fixed Price Contract
100.	TBD	Go Daddy Subscription	81112201	Renewal of subscription for website and email hosting services	January 2026	March 2026	One Year Renewal	Sole Source	N/A	Fixed Price Contract
101.	TBD	Canva-Pro Subscription	43232100	Provision of subscription to Canva to facilitate Graphic Design	January 2026	March 2026	One Year Subscription	Sole Source	N/A	Fixed Price Contract
102.	TBD	Software	43212200	Provision of Software	June 2026	September 2026	N/A	Limited	N/A	Fixed Price Contract

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103.	TBD	Travel Facilitation Services	90120000	Provision of Travel Facilitation Services	As Required	As Required	As Required	Limited	N/A	Fixed Price Contract
104.	TBD	Travel Agencies	90121502	Provision of Travel Services for all Official Duties	January 2026	September 2026	As Required	Limited	N/A	Fixed Price Contract
105.	TBD	Printing Services	14111800	Printing of Vouchers, Schedules, Incoming and Dispatch Books, etc.	As Required	September 2026	As Required	Sole Source	N/A	Fixed Price Contract
106.	TBD	Printing Services	82121500	Printing of Brochures and other Informational Documents for Outreach Programmes and other Stakeholder Engagements	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
107.	TBD	Branded Promotional Items	55121700	Supply Tokens for Outreach Programme and other Stakeholder Engagements	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
108.	TBD	Rental of Venue	80131500	Venue Rental for hosting of Seminars, Stakeholder and other Engagements	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
109.	TBD	Table and Kitchen Linen and Accessories	52121600	Provision of Tablecloths, Tables, Chairs & Cutlery for Stakeholder Engagements	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
110.	TBD	Postage	44121513	Purchase of Postage Stamps	As Required	September 2026	N/A	Sole Source	N/A	Fixed Price Contract
111.	TBD	Furniture and Furnishings	56101700	Supply and Delivery of Chairs, Desks, Cabinets, Partitioning	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

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112.	TBD	Safe or Vault Installation Service	72154037	Supply and Installation of Vault	As Required	As Required	N/A	Limited	N/A	Fixed Price Contract
113.	TBD	Advertising	82101500	Publication of Newspaper Ads-Tenders, Vacancy Ads, etc.	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract
114.	TBD	Publishing/Advertising Services	82101504	Publishing of all Reports required, Pursuant to Legislation, in the Gazette	As Required	September 2026	As Required	Sole Source	N/A	Fixed Price Contract
115.	TBD	Publishing/Advertising Services	82101500 82101601	Publishing of all Reports required Pursuant to Legislation, and other Informational Material	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
116.	TBD	Print Advertising	82101500	Posting of Whereabouts of Clients in the Newspaper	December 2025	To Be Determined	One Year Renewal	Limited	N/A	Fixed Price Contract
117.	TBD	Media Broadcast Services	83111900	Broadcasting of the EOT's Public Awareness Campaigns	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
118.	TBD	Handyman Services	72101501	Provision of Handyman Services at all Probation Offices.	January 2026	To Be Determined	One Year Renewal	Limited	N/A	Fixed Price Contract
119.	TBD	Employee Assistance Program	84131609	Provision of Employee Assistance to all staff	April 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
120.	TBD	Psychometric Testing Service	80111719	Provision of Psychometric Services for Probation staff.	April 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract

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121.	TBD	Training and Development	86132000	Protocol training, Court Administration, Change Management and attendance of the Tribunal's Staff at local conferences, seminars, etc.	As Required	September 2026	As Required	Limited	N/A	Fixed Price Contract
122.	TBD	Training Services	86132000	Provision of Training Services for Management.	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
123.	TBD	Personnel Skills Training	86101810	Provision of Training Services for all staff members.	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
124.	TBD	Training Services	86132101	Provision of Training Facilitation Service	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
125.	TBD	Training Services	86132102	Provision of Training Planning Consultancy Service	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
126.	TBD	Training Services	86132100	Provision of Training Planning, Facilitation and Delivery Service	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
127.	TBD	Training Services	86132201	Provision of Training Workshop Services	March 2026	To Be Determined	As Required	Limited	N/A	Fixed Price Contract
128.	TBD	Training	86101600	Participation in the Caribbean Medicolegal and Forensic Symposium 2026	As Required	September 2026	N/A	Sole Source	N/A	Fixed Price Contract
129.	TBD	Training	86101604	Provision of Biology Vocational Training Services	As Required	September 2026	N/A	Limited	N/A	Fixed Price Contract

Page **14** of **15**