

DOCUMENT COVER SHEET

ALL ATTORNEYS AT LAW ARE REQUIRED TO COMPLETE THIS FORM IN DUPLICATE FOR REGISTRATION OF ALL DEEDS AND OTHER DOCUMENTS UNDER THE REGISTRAR GENERAL ACT CHAP.19:03

PLEASE COMPLETE FORM IN BLOCK LETTERS

SECTION 1 – REGISTERING ATTORNEY

ADMISSION NUMBER

NAME AND ADDRESS OF ATTORNEY

TELEPHONE NO: FAX. NO.

PURPORT/TYPE OF INSTRUMENT	
1	Agreement
2	Assent
3	Assignment
4	Credit Union Charge
5	Conveyance
6	Court Order
7	Debenture
8	Determination of Lease
9	Gifts/Settlements
10	Grants of Easement/Right of Way
11	Lease
12	Mortgage
13	Partial Release
14	Partition
15	Power of Attorney
16	Rectification
17	Release of Mortgage
18	Credit Union Charge Release
19	Revocation of Power
20	Sub Lease
21	Transfer of Mortgage
22	Trust
23	Variation of Mortgage
24	Variation of Lease
25	Chattel Mortgage
26	Deed Poll
27	Bills of Sale
28	Bills of Sale Re-registration
29	Bills of Sale Satisfaction
32	National Loan
33	National Loan Release
34	Judgment Final
35	Judgment Re-registration
36	Judgment Satisfaction
37	Lis Pendens
38	Lis Pendens Re- registration
39	Lis Pendens Satisfaction
40	Will Duty
41	Miscellaneous
55	Request for Upstamp
99	Other

SECTION II – DOCUMENT INFORMATION

PURPORT/TYPE OF DOCUMENT

(Fill in one number from the appropriate purport/type provided on the right)

NAME OF PARTIES TO THE DOCUMENT – Between

AND

NUMBER OF PAGES

REFERENCE TO PRIOR DEED(S)

NUMBER OF AND DESCRIPTION OF ATTACHMENTS

(Fill in the number of the attachments in the boxes below)

Affidavit

Plan

Notarial Certificate

Declaration

Other (state number of attachments not written)

CONSIDERATION \$ RENT/INTEREST

DATE OF DOCUMENT

DATE OF EXECUTION H.C.A NO.

FOR OFFICIAL USE ONLY

CHECKLIST FOR REGISTRATION OF DOCUMENTS

☐ Coversheet

☐ Deed or Document

☐ Signed Preparation Clause

☐ Stamp Duty

☐ Date of Execution

☐ Schedule - Ward & Boundaries

☐ Attachments

☐ Attestation Clause (i) execution by individual (ii) execution by marksman (iii) execution by company

☐ Affidavit

☐ Documents Executed Abroad – Notarial Certificate Declaration of Witness

Initial of CC

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