

Annual Schedule of Planned Procurement
Office of the Attorney General and Ministry of Legal Affairs
2024-2025

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
1.		Acquisition of HDMI cables	43211600	Improving and expanding accessibility of existing ICT peripherals.	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
2.		Enhancement of networking and electrical infrastructure.	26121609	Provision networking and electrical cabling services	January 2025	February 2025	1 month	Selective Tender	NA	Fixed Price Contract
3.		Extension of warranty coverage for Ministry owned laptops.	81111818	Renewal of warranty coverage for Ministry laptops.	December 2024	January 2025	1 month	Single Source	NA	Fixed Term Contract
4.		Mobile Device Management	81112501	Renewal of mobile device management software to secure ministry devices and assist in stolen device recovery.	December 2024	January 2025	1 month	Single Source	NA	Fixed Term Contract

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5.		Acquisition of an Artificial Intelligence cyber security solution to enhance Legal Affairs Division cyber security environment.	81112501	Obtaining and implementing an EDR security solution to protect the Legal Affairs Division.	October 2024	November 2024	1 month	Selective Tender	10 Days	Fixed Term Contract
6.		Enhancing Video Conferencing Infrastructure	81112207	Upgrade and optimization of the Ministry's current video conferencing infrastructure to ensure seamless, high-quality, and secure virtual meetings and press conferences.	January 2025	February 2025	5 weeks	Selective Tender	NA	Fixed Price Contract
7.		Purchase of additional printing paper trays for Registry printers.	43212100	Enhancing the capacity and efficiency of Registrar General's Civil Registry printers through the acquisition of expansion printing trays.	February 2025	March 2025	1 month	Selective Tender	NA	Fixed Price Contract
8.		Acquisition of high-volume scanners	43211711	Procurement of high-volume scanners to support on-going digitization initiatives.	March 2025	April 2025	1 month	Selective Tender	NA	Fixed Price Contract

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9.		Purchase of Lexmark network certificate printers	43212100	Enhancing the capacity and efficiency of Registrar General's Civil Registry through the acquisition of certificate printers.	February 2025	March 2025	1 month	Selective Tender	NA	Fixed Price Contract
10.		Renewal – 120 Adobe Pro DC Licenses	81112501	Renewal of Adobe Pro DC licenses for AGLA users.	April 2025	May 2025	1 month	Selective Tender	NA	Fixed Term Contract
11.		Renewal – 100 Adobe Pro DC Licenses	81112501	Renewal of Adobe Pro DC licenses for DPP users.	April 2025	May 2025	1 month	Selective Tender	NA	Fixed Term Contract
12.		Renewal – 3 Adobe Creative Cloud licenses	81112501	Renewal of Adobe Creative Cloud licenses for graphic artists.	April 2025	May 2025	1 month	Selective Tender	NA	Fixed Term Contract
13.		Procurement of Desktop Computers	43211507	Acquisition of desktop computers as replacements for obsolete devices.	June 2025	July 2025	1 month	Selective Tender	NA	Fixed Price Contract
14.		Acquisition of Ultra-Portable Multimode Laptops	43211503	Acquisition of laptops with accessories as replacements for obsolete devices.	June 2025	July 2025	1 month	Selective Tender	NA	Fixed Price Contract
15.		Purchase of Administrative type Laptops	43211503	Acquisition of laptops with accessories as replacements for obsolete devices.	June 2025	July 2025	1 month	Selective Tender	NA	Fixed Price Contract

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16.		Renewal - ServicePRO Annual Software Assurance Plan	81112501	Renewal of ICT Division Help Desk and Inventory Management software.	April 2025	May 2025	1 month	Single Source	NA	Fixed Term Contract
17.		Procurement of network Power Over Ethernet (POE) Switches	81111803	Maintenance of Ministry's network infrastructure to ensure a robust, secure and high-performance network.	February 2025	March 2025	1 month	Selective Tender	NA	Fixed Price Contract
18.		HCI 10G switches	43222612	Purchase of switches to provide redundancy for the Ministry's Hyper Converged Infrastructure.	February 2025	March 2025	1 month	Selective Tender	NA	Fixed Price Contract
19.		Acquisition of Access points	43222640	Upgrade of Access Points (AP) and switches to improve wi-fi connectivity.	March 2025	April 2025	2 months	Selective Tender	NA	Fixed Price Contract
20.		Diversification of the Ministry's data storage backup options.	43212200	Acquisition and implementation of a backup storage solution to protect Ministry's data against loss or corruption.	June 2025	July 2025	6 weeks	Selective Tender	NA	Fixed Term Contract

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21.		Acquisition of Web Application Firewall	43222501	Procurement of Web Application Firewall VM to replace physical appliance approaching End of Support.	May 2025	June 2025	1 Month	Selective Tender	NA	Fixed Term Contract
22.		Renewal – Virtual Private Network (VPN) software.	81112501	Facilitation of a secure encrypted connection to allow employees to securely access the Ministry's internal network from a remote location.	February 2025	March 2025	1 Month	Single Source	NA	Fixed Term Contract
23.		Acquisition of Privilege Access Management (PAM)	43230000	Implementation of solution to enhance the security and management of privileged users accounts within the Ministry.	January 2025	March 2025	3 weeks	Selective Tender	NA	Fixed Term Contract
24.		Renewal – Software defined scale-out file storage solution (HCI Files)	81112501	Improvement to AGLA's file redundancy and data security.	January 2025	January 2025	1 Month	Single Source	NA	Fixed Term Contract

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25.		Acquisition of a software-defined scale-out file storage solution (HCI Files)	43230000	Improvement to DPP's file redundancy and data security.	December 2025	December 2025	6 weeks	Single Source	NA	Fixed Term Contract
26.		Procurement of Uninterruptible Power Supply (UPS) units	39121011	Enhancing protection of ICT equipment against unexpected power losses and surges	February 2025	April 2025	1 Month	Selective Tender	NA	Fixed Term Contract
27.		Acquisition of mobile multimedia cart	43220000	Enhancing the accessibility of the Ministry's multimedia resources to support presentations and virtual court sessions.	December 2025	January 2025	1 Month	Selective Tender	NA	Fixed Term Contract
28.		Supply, delivery and installation of interactive screens.	45111603	Modernization of conference and multimedia rooms to facilitate virtual hearings and meetings.	February 2025	April 2025	3 weeks	Selective Tender	NA	Fixed Term Contract
29.		Renewal of SSL (Secure Sockets Layer) Certificates	81112501	Improving data security through encryption of data exchanged between the Ministry's website and the public.	April 2025	June 2025	1 Month	Single Source	NA	Fixed Term Contract

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30.		Procurement of Removable USB Flash Drives	43211614	Removable USB data storage drives for facilitating rapid file storage and transfer	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
31.		Acquisition of laser projector	45111609	High-fidelity projector for improved clarity and user accessibility during meetings and conferences	March 2025	April 2025	1 Month	Selective Tender	NA	Fixed Price Contract
32.		Renewal of Multi-Factor Authentication (MFA) licenses	81112501	Ensuring the continued security and integrity of the Ministry's digital assets	September 2025	October 2025	1 Month	Single Source	NA	Fixed Term Contract
33.		Renewal of secure email encryption solution to improve Ministry's electronic correspondence.	81112501	Utilization of an email security solution with advanced defence mechanisms to swiftly detect and counteract highly complex email-based threats, ranging from ransomware and malware to phishing attacks.	August 2025	September 2025	1 Month	Single Source	NA	Fixed Term Contract
34.		Renewal - EOS. Web – Integrated Library System	81112501	Renewal of Integrated library System software for the management of AGLA / DPP library workflows.	January 2025	February 2025	1 Month	Single Source	NA	Fixed Term Contract

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35.		Variation of Managed Print Solution (MPS)	43230000	Variation of Managed Print Solution with Memory Bank Computers Limited to include additional printers for Registrar General Department.	December 2025	February 2025	2 months	Single Source	NA	Fixed Term Contract
36.		Procurement external CD/DVD drives.	43201813	Enhancing the Ministry's data access and storage capabilities for media on devices with no built-in optical drives.	April 2025	April 2025	1 Month	Selective Tender	NA	Fixed Price Contract
37.		Enhance visual display capabilities with computer monitors.	43211900	Improving visual display quality and user experience with larger, high-resolution screens that support multitasking.	February 2025	March 2025	1 Month	Selective Tender	NA	Fixed Term Contract
38.		Acquisition of a vulnerability management software solution.	43230000	Acquisition and implementation of a cybersecurity solution to enhance the Ministry's vulnerability management network security, and compliance posture.	January 2025	February 2025	6 weeks	Selective Tender	NA	Fixed Term Contract

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39		Supply and delivery of computer equipment	43210000	Supply and delivery of fourteen (14) Laptops for staff	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
40		Supply and delivery of a Trolley Bag	53120000	Supply and delivery of three (3) trolley bags for professional staff	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
41		Refurbishing of Chairs	56101700	Refurbishing of twelve (12) Conference Room chairs	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
42		Refurbishing of Chairs	56101700	Refurbishing of thirty (30) Office chairs in individual offices	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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43		Replacement of Chairs	56101700	Replacement of five (5) Office chairs	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
44		Supply and delivery of a humidifier	40101903	Supply and delivery of one (1) humidifier for the Conference Room	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
45		Supply and delivery of a Tea Trolley	56101700	Supply and delivery of one (1) Tea Trolley for the department	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
46		Supply and delivery of Recycle Bin	24112000	Supply and delivery of one (1) recycle bin for Plastic bottles for the Kitchen area.	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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47		Supply and delivery of Signage	55121700	Supply and delivery of twenty-nine (29) Signage/Name Tags for Offices. 1 Chief Parliamentary Counsel 2 Deputy Chief Parliamentary Counsel 5 Assistant Chief Parliamentary Counsel	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
48		Supply and delivery of Signage	55121700	Cont'd 6 Senior Parliamentary Counsel 3 Parliamentary Counsel III 4 Parliamentary Counsel II 6 Parliamentary Counsel I 1 Legal Chamber Manager 1 Administrative Officer II	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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49		External Team Building Exercise	86000000	Supply and deliver accommodation/meals and technical support for a one (1) day Retreat- tentative in May 2025	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
50		Supply Provision for Training	86000000	Supply and delivery of the following Training for Professional and Non-Professional staff: 1-Master of Laws (Legislative Drafting) 1-Policy Drafting 3-Conflict Resolution 3-Ethics/Values 5-Registry Procedures 5-Time Management 5-Microsoft Office 5-Customer Service	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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51		Supply and Delivery of ICT Equipment	43210000	Printers – 6 desktop printers	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
52		Supply and Delivery of Office Equipment	44000000	Shelves for attorneys' offices for filing documents – 25	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
53		Supply and Delivery of Office Equipment	44000000	Cabinets – 10 (2) drawers 10 (4) drawers	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
54		Supply and Delivery of Office Equipment	44000000	Photocopiers – 2	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price Contract
55		Supply and Delivery of Office Equipment	44000000	Laminate Machine for making of signs – 2	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
56		Supply and Delivery of Office Furniture	44000000	Partitions – for the Attorneys on level 17 to aid in privacy and confidentiality	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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57		Supply and Delivery of ICT Equipment	43210000	Mouse – 10, for the officers with laptops	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
58		Supply and Delivery of Office Equipment	44000000	Fans – 5 to serve as back up when the centralised ac units’ breakdown -	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
69		Supply and Delivery of Office Furniture	44000000	Chairs – 10 Stationery 40 – ergonomic with wheels	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
60		Supply and Delivery of Office Equipment	44000000	Refrigerator - 1 12cuft to replace broken one on level 16 main kitchen 2 – 8cuft for the Deputy Chief State and the AO2	January 2024	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract
61		Supply and Delivery of Office Equipment	44000000	Microwave - 2 for the main kitchen on level 16 to efficiently accommodate the number of staff	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
62		Supply and Delivery of Office Equipment	44000000	Kettle – 2	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract

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63		Supply and Delivery of Office Equipment	44000000	Trolleys – 2 heavy duty	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
64		Supply and Delivery of Office Equipment	44000000	Ladders – 2 three step ladders	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
65		Supply and Delivery of Office Equipment	44000000	Toaster Oven - 1	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
66		Supply and Delivery of Office Equipment	44000000	4 cash pans for storing cash in the Accounts Unit (24 cm x 17cm)	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
67		Supply and Delivery of Office Furniture	44000000	Blinds for the Accounts Unit, Cashiers Area for privacy when checking cash (68" W x 48"H)	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract
68		Supply and Delivery of ICT Equipment	43210000	1 Computer & Headphone for intended Transcriptionist to assist attorneys in court matters	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract

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69		Supply and Delivery of Office Furniture	44000000	5 desks to accommodate existing staff	February 2024	March 2024	1 Month	Selective Tender	NA	Fixed Price Contract

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70		Upgrade of the Ministry's Legal Case Management software.	43230000	The primary objective of this upgrade is to enhance the efficiency, accessibility, and functionality of the Ministry's Legal case management operations while ensuring compliance with data security and protection.	November 2024	December 2024	1 Month	Single Source	NA	Fixed Term Contract
71		Acquisition of Microsoft 365 licenses.	43231512	Enhancing document management, secure data sharing and collaboration in support of improved case management.	November 2024	December 2024	1 Month	Selective Tender	NA	Fixed Price Contract
72		Replacement of non-functional laptop batteries.	26111700	Enhancing the usability of laptops with reduced battery life to increase their overall lifespan and provide better value for money for the Ministry.	February 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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73		Supply and delivery of multi-mode laptops.	43211503	Enhancement to printing capabilities	June 2025	September 2025	4 Months	Selective Tender	NA	Fixed Price Contract
74		Repairs and maintenance of computer equipment.	81112300	Enhancement to printing capabilities	February 2025	March 2025	1 Month	Selective Tender	NA	Fixed Price Contract
75		Acquisition of laser projector	45111609	Enhancement to printing capabilities	June 2025	June 2025	1 Month	Selective Tender	NA	Fixed Price Contract
76		Enhancement to printing capabilities	43212100	Enhancement to printing capabilities	June 2025	September 2025	4 Months	Selective Tender	NA	Fixed Price Contract
77		Enhancing Video Conferencing Infrastructure	45111902	Upgrade and optimization of video conferencing infrastructure to ensure seamless, high-quality, and secure virtual meetings.	June 2025	September 2025	4 Months	Selective Tender	NA	Fixed Price Contract

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78		Acquisition of Portable AV Solution	80161507	Portable AV Solution will be utilized for the Building Respect for IP Programme with the IP Mobile Unit across the nation.	December 2024	February 2024	3 Months	Selective Tender	NA	Fixed Term Contract
79		Acquisition of 3 Adobe Acrobat Licenses	43231512	Additional Licenses for enabling staff members access to apply the Controller's digital signature to outgoing correspondence.	November 2024	December 2024	1 Month	Selective Tender	NA	Fixed Term Contract
80		Renewal of 12 Adobe Acrobat Licenses	43231512	Renewal of Adobe Licenses will facilitate the continued ability of staff to edit, scan, convert and process incoming correspondence.	November 2024	December 2024	1 Month	Single Source	NA	Fixed Term Contract
81		Automation of Acknowledgements	43230000	Development and integration of middleware to facilitate communication between the online filing system (WIPO File) and the point-of-sale system to	January 2025	July 2025	6 months	Selective Tender	NA	Fixed Term Contract

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				automate the generation of acknowledgements for payment upon a WIPO File submission.						
82		Acquisition of SSL Certificate	43231512	Secure Socket layer (SSL) Certificate to provide online security for our website domain (*.ipo.gov.tt) inclusive of our online services such online searches and online payments.	August 2025	September 2025	1 Month	Selective Tender	NA	Fixed Term Contract
83		Acquisition of Desktop computers.	43211507	Replacement of outdated Desktop Computers to mitigate failures of existing computers thereby minimizing down-time of our critical services that we provide to the public.	February 2025	March 2025	1 Month	Selective Tender	NA	Fixed Price Contract
84		Acquisition of Network Switches	43222612	Replacement of outdated Network Switches to mitigate failures of existing	February 2025	March 2025	1 Month	Selective Tender	NA	Fixed Price Contract

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				network devices that can cripple our services thereby minimizing down-time of our systems and productivity.						
85		Acquisition of Server Hard Drives	43211501	Hard drives are needed to act as a redundancy against failure of existing hardware and also to increase storage capacity on servers.	February 2025	April 2025	2 Months	Selective Tender	NA	Fixed Price Contract
86		Acquisition of Laptops	43211503	Laptops to increase remote working for members of staff and to replace older computers thereby maximizing productivity.	February 2025	April 2025	2 Months	Selective Tender	NA	Fixed Price Contract
87		Acquisition of UPS	39121011	Uninterruptible Power Supplies (UPS) for protection against power surges and outages that causes loss of data and computer malfunctions due to sudden outages.	February 2025	April 2025	2 Months	Selective Tender	NA	Fixed Price Contract

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88		Acquisition of Two Displays and Two associated Stands	43211900	To be utilized internally and externally for seminars and workshops to provide additional displays for relevant information.	March 2025	April 2025	1 Month	Selective Tender	NA	Fixed Price Contract
89		Acquisition of Interactive Display and Stand	43211900	To improve videoconferencing capability for the IPO as majority of meetings are now virtual.	March 2025	April 2025	1 Month	Selective Tender	NA	Fixed Price Contract
90		Maintaining a secondary Internet Broadband Connection	43233510	Internet connectivity for the Office to provide redundancy to the primary GovNet connection as IPO prepares to migrate internal systems to the cloud in the upcoming year. This connection also facilitates the IPO's WiFi connection for staff and members of the public.	January 2025	September 2025	9nMonths	Selective Tender	NA	Fixed Price Contract

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91		Extension of Ministry owned Laptop Warranties	81111818	Laptop Warranties will extend the lifespan of the laptops owned by the Ministry as there would be additional support for the devices over an extended period of time. This would limit downtime as the laptops will receive parts and labour in the event of an issue or failure of the device.	May 2025	June 2025	1 Month	Selective Tender	NA	Fixed Term Contract

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92		Supply and delivery of enhanced IP services in Tobago under the Intellectual Property Office's IPO's Building Respect for Intellectual Property Campaign	80131502 80161800 86132201 90000000	<p>Strengthening of the IPO's presence in Tobago. This will involve the following activities:</p> <ul style="list-style-type: none"> Establishing a Sub-Office Day in Tobago to process IP applications and receive payments. Utilising of the office space at Legal Aid Authority, Tobago. Subject to their agreement. Rental of a Wireless Terminal to facilitate the receipt of payments from users of the IP System in Tobago Conducting IP Clinics, Workshops and seminars in Tobago to educate the public of the benefits of utilising the IP system Provision of Air fare for two (2) Officers and the 	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

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			78111808	<p>IPO's driver to visit Tobago at least once per month, and</p> <ul style="list-style-type: none"> Rental of vehicles for the IPO's driver to transport Officers throughout Tobago during Public Awareness Campaigns 						
93		Supply of stationery and other items	14111509	Procurement of stationery, toners for printers, binding material, cleaning products and grocery items to maintain the operations of the IPO.	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract
94		Supply and delivery of Equipment, Furniture and Furnishings for IPO's Public Awareness Campaigns	43210000	<p>Strengthening of the delivery of services with respect to the IPO's Public Outreach Campaign. This will require the procurement of the following for a Mobile IP receiving office:</p> <p><u>Equipment</u></p>	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

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			56101700	<ul style="list-style-type: none"> • One (1) All in Desktop Printer • One (1) Laptop • One (1) Digital Camera • Hotspot connection for Internet • Wireless Terminal (same machine can be used for Tobago) <p><u>Furniture and Furnishings</u></p> <ul style="list-style-type: none"> • Four (4) Collapsible Chairs • One (1) Collapsible Table • Banners • Billboard Stands 						
95		Supply of Computer Hardware	43210000	Procurement of hardware to facilitate the efficient and effective delivery of IT services in the IPO. The following equipment will be required:	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

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				<ul style="list-style-type: none"> • Three (3) Laptops for Homeworking • One (1) Coloured Printer/Photocopier • Twenty (20) Display ports to VGA • Three (3) Switches 						
96		Supply of Books	55101524	Expansion and Update of the information resources of the IPO's educational repository. This will require the procurement of IP related books for The National IP Library of Trinidad and Tobago, which is housed in the IPO.	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract
97		Supply of Repair and Maintenance work for the IPO's office equipment	72154066	General upkeep of the IPO's office equipment to ensure the continued efficiency and effectiveness of the IPO's business operations. This will require the procurement of repair and maintenance services for the following equipment:	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
				<ul style="list-style-type: none"> • Printers • Photocopiers • Security System – Upgrade existing / New 						
98		Supply of Promotional Items for Events	80141605	<p>Procurement of memorabilia for Public Outreach events and other functions hosted by the IPO. This will involve the procurement of the following:</p> <ul style="list-style-type: none"> • Cultural tokens for visiting delegates from abroad • Branded IPO bags • Branded IPO pens • Branded IPO folders, and • Other Branded IPO material • Trinitario Steelpan Chocolate 	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
99		Supply of Equipment and Furniture for the IPO	44000000	<p>Procurement of new equipment to replace damaged furniture and improve the work processes of the IPO. This will involve the procurement of the following:</p> <p><u>Furniture and Furnishings</u></p> <ul style="list-style-type: none"> • Four (4) Executive Chairs • Ten (10) Junior Executive Chairs • One (1) Cabinet • Three (3) Metal Shelving Units <p><u>Minor Equipment</u></p> <ul style="list-style-type: none"> • Two (2) Server Trolleys • Two (2) Microwave • Two (2) Toaster Oven • Two (2) Percolator • One (1) Electronic Binder, and 	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
				<ul style="list-style-type: none"> Four (4) Heavy Duty Electronic Desk Calculators 						
100		Supply and delivery of lecturing/training services for the IPO's National Intellectual Property Training Centre ("NIPTC")	86132201	Ensuring that the NIPTC meets its mandate of offering professional development training in IP to various stakeholders of the IP system. This will require the procurement of services from the World Intellectual Property Organisation's Thirty - one (31) certified trainers to conduct courses for the NIPTC.	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract
101		Supply and delivery of new material and equipment for the IPO's Inventors Hall of Fame	82131604	<p>Expansion and further upgrade of the IPO's Inventors Hall of Fame. This will require the procurement of the following material:</p> <ul style="list-style-type: none"> New plaques and 	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
			49101702	bibliographic posters for future inductees into the IPO's Inventors Hall of Fame, and <ul style="list-style-type: none"> • New material to enhance the aesthetics of the IPO's Inventors Hall of Fame 						
102		Supply and delivery of services and other items for Workshops, seminars and events conducted by the IPO	90101603	Procurement of catering services for the following items: <ul style="list-style-type: none"> • Tea plates, and • Lunches The rental of spaces for events, and the procurement of prizes for competitions hosted by the IPO and its collaborating partners.	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
103		Supply and delivery of Repair and Maintenance work for the IPO's office facilities	72100000	<p>General upkeep of the IPO's facilities to ensure that Officers continue to have a suitable work environment to execute their duties. This will require the procurement of repair and maintenance services for the following:</p> <ul style="list-style-type: none"> • Air Condition Units • Cleaning of carpets • Cleaning of air vents, and • Cleaning of Ceiling tiles 	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
104		Supply and delivery of Repair and Maintenance work for the IP Mobile	7818150	<p>General upkeep, maintenance and repairs of the IP Mobile</p> <ul style="list-style-type: none"> • Repair of the IP Mobile • General upkeep and maintenance <p>Purchase of a Grill</p>	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
105		Supply of online access to V-Lex subscription database	43232616	Supply of online access to V-Lex subscription database for 100 users	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract
106		Supply of online access to Thomas Reuters (Westlaw) online database	43232616	Supply of online access to Thomas Reuters (Westlaw) online database	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract
107		Supply of online access to Lexis Nexis online research database	43232616	Supply of online access to Lexis Nexis online database	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract

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108		Supply of online access to Industrial Court Judgement database	43232616	Supply of online access to Industrial Court Judgement database	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract
109		Supply of online access to Hein Online	43232616	Supply of online access to Hein Online	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract
110		Supply of the Consolidated Index of Acts and Subsidiary Legislation of Trinidad and Tobago	55101524	Supply of 2 copies of Consolidated Index of Acts and Subsidiary Legislation of Trinidad and Tobago	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Price Contract

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111		Supply and delivery of Consolidated Civil Proceedings Rules	55101524	Supply and delivery of Consolidated Civil Proceedings Rules	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Price Contract
112		Supply and delivery of Legal texts	55101524	Supply and delivery of Legal texts	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Price Contract
113		Supply of online access to Legal e-books	43232616	Supply of online access to Legal e-books	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract

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114		Institutional membership fee for the Caribbean Association of Law Libraries (CARALL)	81112201	Institutional membership fee for the Caribbean Association of Law Libraries (CARALL)	February 2025	March 2025	1 months	Selective Tender	NA	Fixed Term Contract
115		Attendance at the CARALL annual conference (to be held in Jamaica in 2025)	80141635	Attendance at conferences	May 2025	July 2025	3 Months	Selective Tender	NA	Framework Agreement

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116		Computer Systems Upgrade Initiative - Desktop Publishing Unit	43230000	To modernize and enhance the DPU's technological infrastructure by replacing outdated Computer Systems with state-of-the-art systems.	February 2025	April 2025	3 Months	Selective Tender	NA	Fixed Term Contract
117		Acquisition of Multiport Adapters	43232911	To increasing connectivity and versatility of LRC's computer systems.	February 2025	April 2025	3 Months	Selective Tender	NA	Fixed Price Contract
118		Peripheral Devices Replacement	43211724	Upgrade of LRC's peripheral devices to improve operational efficiency and reduce downtime of devices.	February 2025	April 2025	3 months	Selective Tender	NA	Fixed Price Contract
119		Server Upgrade Project	43211501	To upgrade our existing server infrastructure to enhance performance, reliability and security.	February 2025	April 2025	3 Months	Selective Tender	NA	Fixed Price Contract
120		Business Continuity – Renewal of Software	43230000	Renewal of Desktop Publishing Software (Adobe and QuarkXPress) to ensure	August 2025	September 2025	1 Month	Selective Tender	NA	Fixed Term Contract

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				the efficient continuance of work.						
121		Wi-Fi Infrastructure Implementation	43222631	Deployment of a robust and secure Wi-Fi framework to improve overall communication and operational efficiency at LRC.	September 2025	September 2025	1 Month	Selective Tender	NA	Fixed Term Contract
122		Barcode Inventory Project	43231509	To streamline inventory management by implementing a barcode system for tracking and managing IT assets.	October 2024	December 2025	3 Months	Selective Tender	NA	Fixed Term Contract

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123		Information Technology and Computerization – Legal Aid and Advisory Authority	43210000	Improvements via technology and remote working at all LAAA locations	January 2025	September 2025	9 months	Selective Tender	NA	Fixed Term Contract
124		Strengthened Information Management of the Registrar General's Department	4323000	Variation to Property Business Registration System which is the main project component. The contractual issues with IGNEFI have been sorted out after in person discussions with the Ministry's Team, external counsel and the vendor. The Chief State Solicitor is facilitating with Legal input/documents. The Ministry's Procurement Unit is preparing a procurement record for this project which will allow for the processing of payments to the supplier for approved variations and	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
				an extension of the Maintenance and Support Agreement.						
125		Computerization of the Ministry of the Attorney General and Legal Affairs	43210000	These funds are to be prioritized to ensure procurement of ICT networking infrastructure and end user equipment for: Building (Office of the DPP) and Registrar General South. Funds will also be required for the implementation of an Information Security Protection Solution	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
126		Digitization of the Office of the Attorney General and Legal Affairs	43210000	Funds are to be used for digitization equipment procurement and for the enhancement of OAGMLA staff capability to operate remotely.	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract

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127		Fit Out of the AGLA Tower	72153606	Funds to be used to outfit Level 20 of the OAGMLA Head Office to accommodate the staff of the Digitization Unit, Anti-Terrorism Unit and Criminal Justice Unit.	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
128		Outfitting of Accommodation for Director of Public Prosecutions North	72153606	Outfitting of FCB Building for the accommodation of staff for the Office of the DPP North	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
129		Fit out of Accommodation for Civil Law Department	72153606	Outfitting of suitable accommodation for the staff complement of the Solicitor General's Department and the Chief State Solicitor's Department	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
130		Provision of Accommodation for the Legal Aid and Advisory Authority	72153606	Renovation of LAAA San Fernando Office	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
131		Outfitting of Accommodation for Registrar General's Department, South	72153606	The outfitting of accommodation at Ground Floor, Gulf City Complex for the relocation of the South office of the RGD	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
132		Renovation of Building	72153606	The outfitting of Building for the expansion of the Indictment and Vault area	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
133		Accommodation for Equal Opportunity Commission	72153606	Outfitting of office space for the relocation of the Equal Opportunity Commission	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract
134		Legal Aid and Advisory Authority – Mobile outreach	72153606	Purchase and outfitting of vehicle for the LAAA to engage with vulnerable clientele seeking legal advice and services in rural and other communities throughout the country The LAAA procurement unit is expected to develop requirements for this project.	January 2025	September 2025	9 months	Selective Tender	10 Days	Fixed Term Contract

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135		Supply and Delivery of Fireproof Safe	72154037	Supply and Delivery of 1 Fireproof Safe	November 2024	January 2025	2 months	Selective Tender	NA	Fixed Price Contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
136		Training for Staff	86132100	Supply and delivery of training to staff on performance development topics	February 2025	April 2025	2 months	Selective Tender	NA	Fixed Price Contract

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137		Supply and delivery of Computer Workstations for Administrative Staff	43211500	Supply and delivery of eight (8) Computer Workstations to upgrade the current older system in use by staff	March 2025	June 2025	4 Months	Selective Tender	NA	Fixed Price contract
138		Supply and delivery of laptops	43211503	Supply and delivery of eight (8) laptops for new staff and to replace older laptops	March 2025	June 2025	4 Months	Selective Tender	NA	Fixed Price contract
139		Supply and delivery of Heavy-duty Photocopying Machines capable of scanning/photocopying large sized documents.	82121700	Supply and delivery of (2) Heavy duty photocopying machines (both colour), inclusive of servicing agreement for machines.	February 2025	May 2025	4 Months	Selective Tender	NA	Fixed Price contract
140		Supply and delivery of Exhaust Ventilation Fans inclusive of Service Maintenance Contract	40101604	Supply and delivery of six (6) Exhaust Ventilation Fans for the prevention of mold growth in office space, accompanied by Maintenance Contract for the Servicing and Cleaning of fans	April 2025	July, 2025	4 Months	Selective Tender	NA	Fixed Term contract

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141		Supply and delivery of Air Purifiers inclusive of Service Maintenance Contract	77121501	Supply and delivery of six (6) air purifiers for large spaces inclusive of maintenance and service contract for units	April 2025	July 2025	4 Months	Selective Tender	NA	Fixed Term contract
142		Contract Services for mold removal and remediation.	77121501	Contract the services of Company for ongoing mold removal and remediation.	April 2025	July 2025	4 Months	Selective Tender	NA	Fixed Term contract
143		Supply and delivery of Ergonomic chairs with lumbar support	56101700	Supply and delivery of fifteen (15) ergonomic chairs with lumbar support	February 2025	May 2025	4 Months	Selective Tender	NA	Fixed Price contract
144		Supply and delivery of Typist chairs with back support	56101700	Supply and delivery of two (2) typist chairs with back support	February 2025	May 2025	4 Months	Selective Tender	NA	Fixed Price contract
145		Supply and delivery of Office Desks and table	56101700	Supply and delivery of two (2) L shaped office desks with drawers and one (1) small round table for office space	February 10, 2025	May 12, 2025	4 Months	Selective Tender	NA	Fixed Price contract

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146		Supply and delivery of Shelving units	56101700	Supply and delivery of twelve (12) Shelving Units (wooden, five shelves per unit, closed back)	February 10, 2025	May 12, 2025	4 months	Selective Tender	NA	Fixed Price contract
147		Supply and delivery of storage cabinets for files	56101700	Supply and delivery of four (4) lateral four drawers filing cabinets and two (2) combination storage units - cabinets with lateral shelves for storage and two (2) drawers for filing.	May 2025	August 2025	4 months	Selective Tender	NA	Fixed Price contract
148		Supply and delivery of Conference Room Equipment	52161600	Supply and delivery of high-definition projector and screen; audio system, two (2) computers equipped with camera, microphone and application for video conferencing; sound proofing of conference room.	May 2025	August 2025	4 months	Selective Tender	NA	Fixed Term contract
149		Supply and delivery of trolley bags	24111500	Supply and delivery of six (6) Trolley bags for legal staff	May 2025	August 2025	4 months	Selective Tender	NA	Fixed Price contract

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150		Supply and delivery of adjustable laptop stands	43210000	Supply and delivery of eight (8) adjustable laptop stands	March 2025	June 2025	4 months	Selective Tender	NA	Fixed Price contract
151		Supply and delivery of desk lamps	39100000	Supply and delivery of eight (8) desk lamps	May 2025	August 2025	4 months	Selective Tender	NA	Fixed Price contract
152		Supply and delivery of large heavy-duty two-tier trolleys	56101700	Supply and delivery of four (4) large heavy-duty two-tier trolleys.	March 2025	June 2025	4 months	Selective Tender	NA	Fixed Price contract
153		Supply and delivery of large microwave ovens.	52000000	Supply and delivery of two (2) large microwave ovens	May 2025	August, 2025	4 Months	Selective Tender	NA	Fixed Price contract
154		Supply and delivery of water coolers	52000000	Supply and delivery of two (2) water coolers	May 2025	August, 2025	4 Months	Selective Tender	NA	Fixed Price contract
155		Supply and delivery of Refrigerator	52000000	Supply and delivery of (1) Refrigerator	May 2025	August, 2025	4 Months	Selective Tender	NA	Fixed Price contract

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156		Supply and delivery of Pedestal Fans	40101604	Supply and delivery of four (4) 18" Pedestal Fans	February 2025	May 2025	4 Months	Selective Tender	NA	Fixed Price contract
157		Supply and delivery of electric kettles	52000000	Supply and delivery of two (16) electric kettles	February 2025	May 2025	4 Months	Selective Tender	NA	Fixed Price contract
158		Supply and delivery of Movement Card drawers	56101700	Supply and delivery of ten (10) Movement Card drawers	April 2025	July 2025	4 Months	Selective Tender	NA	Fixed Price contract
159		Supply and delivery of Archive boxes for files	44111515	Supply and delivery of one hundred (100) Archive boxes for files	April 2025	July 2025	4 Months	Selective Tender	NA	Fixed Price contract
160		Supply and delivery of Training Courses for Staff	86132100	Supply and delivery of Training Courses for both Legal and Administrative Staff	April 2025	July 2025	4 Months	Selective Tender	NA	Fixed Price contract

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161		Minor Equipment Purchase Apple 2023 MacBook Pro Laptop	43210000	Provision of an Apple 2023 MacBook Pro Laptop. The MacBook should also have the following software suite installed to equip the user with modern and industry specific programs to create and edit: 1.Adobe Creative Cloud 2.One Apple Magic Mouse 3.Black Multi-Touch Surface and One LaCie 5TB Rugged USB-C Portable Hard Drive for use by CCU Content Creator for creation of AGLA sanctioned imagery/graphic	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract
162		Promotions/Publicity and Printing Digital Kiosk	43211900	Provision of Digital Kiosk as an interactive information display in main lobby of AGLA Tower.	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract
163		Promotions/Publicity and Printing. Souvenirs/Tokens	80141605	The procurement of souvenir items as tokens of appreciation for international courtesy calls and higher-level meetings	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract

No	Project number	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (only required for works and services)	Procurement Method	Stand still period (If applicable No. of Days)	Contract Type
				hosted by the Honourable Attorney General.						
164		Minor Equipment Purchase Sony Alpha ZV-E10 - APS-C Interchangeable Lens Mirrorless Vlog Camera Kit and Sony - FE 50mm F1.8 Standard Lens (SEL50F18F/2)	45121504	Provision of a digital camera for documenting and archiving internal AGLA events or AGLA's involvement in external projects.	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract
165		Promotions/Publicity and Printing External RGD Signage	55120000	Provision of updated, external signage for all RGD locations.	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract
166		Minor Equipment Purchase LED Studio Light	39112300	Provision of a portable LED Studio Light to assist with documenting and archiving internal AGLA events or	December 2024	January 2025	1 Month	Selective Tender	NA	Fixed Price contract

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				AGLA's involvement in external projects.						
167		Promotions/Publicity and Printing Customer Service Signage for the Registrar General's	55120000	Procurement of relevant signage for all locations of the RGD. This includes Head Office-Port of Spain, San Fernando Sub-office, Arima Sub-Office and Tobago Sub-office.	December 2024	March 2025	4 Months	Selective Tender	NA	Fixed Price contract
168		Minor Equipment Purchase Microphone/Lapel with a mic pop filter	52161520	The procurement of the lapel microphones will assist with press conferences and when documenting video recordings for the AGLA.	December 2024	March 2025	4 Months	Selective Tender	NA	Fixed Price contract
169		Office Supplies Dual Handle Heavy Duty Hand Truck	24101504	The procurement of the hand truck will assist in the movement of AGLA branded items when bought.	December 2024	April 2025	5 Months	Selective Tender	NA	Fixed Price contract
170		Promotions/Publicity and Printing Feather Flags Base	55121906	The procurement of the feather flag base will allow for the indoor use of the recently bought AGLA feather flags.	December 2024	April 2025	5 Months	Selective Tender	NA	Fixed Price contract

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171		Office Supplies Acrylic name plates	55121702	The procurement of the acrylic name plates will provide a professional look for official meetings and conferences.	May 2025	July 2024	3 Months	Selective Tender	NA	Fixed Price contract
172		Minor Equipment Purchase Wireless microphones	43211719	The procurement of the Wireless microphones will assist with press conferences and meetings	May 2025	July 2024	3 Months	Selective Tender	NA	Fixed Price contract
173		Promotions/Publicity and Printing Independence Day decor	82151509	The supply, installation and removal of Independence Day décor at all AGLA offices	June 2025	August 2025	3 Months	Selective Tender	NA	Fixed Price contract
174		Minor Equipment Purchase Portable Storage	45131700	The portable storage will assist with saving media and documents when the server file is not assessable.	June 2025	August 2025	3 Months	Selective Tender	NA	Fixed Price contract
175		Minor Equipment Purchase Camera Battery	26111710	Replacement of Camera Battery	July 2025	August 2025	1 Month	Selective Tender	NA	Fixed Price contract

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176		Minor Equipment Purchase Memory Card	43201402	For the cameras to provide enough storage with video graphing events, press conferences or recordings.	July 2025	August 2025	1 Month	Selective Tender	NA	Fixed Price contract
177		Minor Equipment Purchase Digital Photo Booth	48102002	With the procurement of this photo booth this will remove the need to rent a photo booth for each event which require a photo booth.	August 2025	August 2025	1 Month	Selective Tender	NA	Fixed Price contract
178		Minor Equipment Purchase Projector	45111609	The projector would be used for meetings and presentations.	August 2025	August 2025	1 Month	Selective Tender	NA	Fixed Price contract
179		Minor Equipment Purchase Bluetooth ink-less printer	43212100	The procurement of the wireless printer would aid for easier external setups where a printer is required.	September 2025	September 2025	1 Month	Selective Tender	NA	Fixed Price contract
180		Minor Equipment Purchase Public Interface System	43211903	Provision of digital screens in Elevator lobby AGLA Tower	September 2025	September 2025	1 Month	Selective Tender	NA	Fixed Price contract

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181		Minor Equipment Purchase Walkie Talkies Long Range with earpieces	43191510	This will assist with communication during protocol movements and during events when necessary.	September 2025	September 2025	1 Month	Selective Tender	NA	Fixed Price contract
182		Minor Equipment Purchase 3-Axis Camera Stabilizer	45121602	Supply of 3-Axis Camera Stabilizer	September 2025	September 2025	1 Month	Selective Tender	NA	Fixed Price contract

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183		Tobago Outreach	78111502	Purchasing of Tickets and ground transportation for Legal Officers to facilitate the Tobago outreach	February 2025	September 2025	8 Months	Selective Tender	NA	Framework Agreement
184		FLOW - Internet	81112100	Failover / Auxiliary Internet Connection	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
185		FLOW- Managed WIFI and Security Services	43222502	The proposed upgrade in the device model from the FortiGate 80E to 80F firewall device and new cyber threat and web filtering licenses, resulted in slight increase in the monthly cost for the solution.	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
186		Digicel- Internet Fibre	81112100	Primary Fibre Internet Connection	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
187		Digicel- Mobile Services	83111600	Mobile Services	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract

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188		TSTT- Mobile Services	83111600	GSM PBX Lines	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
189		TSTT- Landlines	43191504	Primary PBX Line	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
190		Photocopier	44101501	Rental of Photocopier- Based on if prices are continued on contracted lease	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Term contract
191		Stationery & Supplies Order	14111509	Purchasing of Stationery and Supplies for office use	December 2025	September 2025	10 Months	Selective Tender	NA	Fixed Price contract
192		Renewal of Subscription	82111904	Renewal of Guardian, Express and New days online subscription	June 2025	September 2025	3 Months	Sole Source	NA	Fixed Term contract
193		Maintenance of Vehicles	78181500	Full service of vehicle, tyre change, alignment, Mold abatement, under wash of van and purchasing of a hand vacuum	January 2025	March 2025	3 Months	Selective Tender	NA	Framework Agreement
194		Maintenance of Equipment	72154066	Full service of the water cooler and maintenance of minor IT Equipment	June 2025	September 2025	4 Months	Selective Tender	NA	Fixed Term contract

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195		Training	86132100	Effective Leadership	January 2025	March 2025	1 Month	Selective Tender	NA	Fixed Price contract
196		Maintenance of Building	72101511	Maintenance of Eight (8) Air Conditioning Unit (Twice)	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
197		Renewal of Adobe Creative Cloud	43230000	This solution is utilised by the Communication Unit graphic artist for the creation of content for websites, social media and publications.	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
198		Acquisition of a Digital Signature Solution for Document Signing	43230000	The solution enables the ability to send electronic documents for signature without needing to print and courier to the respectful signatory, hence saving time and effort.	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
199		Procurement/Renewal of EOC's Website Hosting Company	81112105	The ICT Unit seeks to engage in the urgent procurement of a suitable vendor for the provision of website hosting services for the EOC's website.	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract

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200		Renewal of (42) M365 Licences	43230000	The ICT unit review the licenses needs based on the human resources requirements for the fiscal year	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
201		Upgrade of iGovTT MS Office 2016 Licenses	43230000	The MS Office Licenses under the Enterprise Agreement for the EOC would require the step-up purchase of upgrade licenses from iGovTT to facilitate versions greater than the Office 2016 Standard.	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
202		Renewal of Veritas BackupExec Licences	43230000	The automation of local disk and tape backups for the Commission's Business Continuity / Disaster Recovery implementation of our on-premise data.	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
203		Renewal of Managed Firewall and Implementation of a Managed	43230000	The renewal of the existing services of Managed Wi-Fi and Firewall and the add-on Endpoint Security Services from Cable and Wireless	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract

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		Enterprise anti-malware/ anti-virus security solution.		Business (FLOW) for a contract period of three (3) years						
204		Maintenance	81141802	Payments for Maintenance of Feminine Hygiene Bins and Air Refresher Refills	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
205		FLOW-Cable/Internet Services	81112100	Payments for Cable and Internet Services	January 2025	July 2025	7 Months	Selective Tender	NA	Fixed Term contract
206		Janitorial Services	76110000	Provision of Janitorial Services	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Term contract
207		Payments for Security Services	9212150	Provision of Security Services	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Term contract
208		Publications	82111904	(4) Publication of the Freedom of information act (Newspaper and Gazette)	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Price contract
209		Conference	80141902	TIC Webinar	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Price contract
210		New Server	43211501	The upgrade of Existing Server Infrastructure to replace older unsupported equipment.	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Term contract

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211		Leased PBX System.	43222805	The EOC will seek to upgrade the PBX infrastructure to replace the current obsolete equipment by seeking to lease the equipment over a contracted period.	January 2025	September 2025	9 Months	Selective Tender	NA	Fixed Term contract
212		24 port network switches.	43222612	The ICT unit is seeking to replace the current 48-port network switches with two (2) 24-port switches to outfit two floors as a means of upgrading the current network infrastructure with newer devices to ensure the network remains at optimal performance. The older switches will be used for disaster recovery in the event of failure.	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price contract
213		Procurement of Laptop Machines & Docking Stations	43211503	As part of the ICT efforts to ensure the staff are equipped with updated devices with optimal performance, new laptops	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price contract

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				will be issued to replace obsolete equipment.						
214		Procurement of Eight (8) Business Class Desktop Machines.	43211507	As part of the ICT efforts to ensure the staff are equipped with updated devices with optimal performance, new desktops will be issued to replace obsolete equipment.	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price contract

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215		Training in Public Procurement Internal Controls, Procurement and Disposal Strategies	86132100	Training for 5 members of the Internal Audit Unit by the Arthur Lok Jack Global School of Business	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price contract
216		Supply and Deliver of Minor Equipment	43212105	All in one Wireless printer and Scanner. This is required to print in colour confidential Audit Reports as well as to scan working papers to properly document findings.	January 2025	February 2025	1 Month	Selective Tender	NA	Fixed Price contract
217		Provision of security services	92121504	Provision of security services to all AGLA locations	December 2024	February 2025	3 Months	Open Tender	10	Fixed Term Contract

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218		Elevator Services-	72101506	Maintenance, service and repair of equipment associated with the elevators- doors, controls, cables, safety systems, etc.	December 2024	September 2025	10 Months	Single source	NA	Fixed Term Contract
219		Access control-Building	72151701	Maintenance, service and repair of equipment associated with the Access System - doors, controllers, switches, locks, safety systems, main sliding gate, pedestrian gate, etc.	December 2024	September 2025	10 Months	Sole Source	NA	Fixed Term Contract
220		Fire Detection-Building	92121702	Maintenance, service and repair of equipment associated with the Fire Detection – control panel, smoke detectors, pull stations, alarms, batteries etc.	December 2024	September 2025	10 Months	Single source	NA	Fixed Term Contract
221		AC- RGD- San Fernando Office-	72101511	Maintenance, service and repair of equipment associated with the AC Equipment – Split Units, condensers, evaporators, filters, monthly/quarterly	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract

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				cleaning, etc.						
222		CCTV Services –	46171622	Maintenance, service and repair of equipment associated with the CCTV Systems – control panel, Recorders, Cameras, Switches, etc.	December 2024	September 2025	10 Months	Sole Source	NA	Fixed Term Contract
223		AC Maintenance Service- Roxborough (Tobago)	72101511	Maintenance, service and repair of equipment associated with the AC Equipment –	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
224		Automatic Doors-	30171510	Maintenance, service and repair of equipment associated with the Automating sliding and swing entry doors, controls, safety systems, etc.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
225		Generator Maintenance	73152108	Maintenance, service and repair of equipment associated with the Generator- Automatic Transfer Switch and fuel storage tanks.	2024-2025 annual services	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract

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226		High Voltage Testing	81102400	Maintenance, service and repair of equipment associated with the High Voltage systems- transformers and cabling.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
227		Main UPS -	39121011	Maintenance, service and repair of equipment associated- batteries, control modules and safety systems.	December 2024	September 2025	10 Months	Sole Source	NA	Fixed Term Contract
228		Main UPS DPP Tobago Office	39121011	Maintenance, service and repair of equipment associated- batteries, control modules and safety systems.	December 2024	September 2025	10 Months	Sole Source	NA	Fixed Term Contract
229		Swing Arm Access Barrier Service- AGLA	46151600	Maintenance, service and repair of equipment associated – control arm, switches and control modules as well as mechanical components.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
230		Baggage and walk-through Scanners - AGLA,	46171624	Maintenance, service and repair of equipment associated – rollers, switches and control	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract

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				modules as well as mechanical components.						
231		Baggage and walk-through Scanners- Gulf City	46171624	Maintenance, service and repair of equipment associated – rollers, switches and control modules as well as mechanical components.	December 2024	September 2025	10 Months	Sole Source	NA	Fixed Term Contract
232		Fire extinguisher and Hose reel service's -	72101516	Maintenance, service and repair of equipment associated- extinguishers, hose reels, mechanical components and pumps.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
233		Electrical Services- all RGD locations	73152108	Maintenance, service and repair of equipment associated – Electrical panels and lighting fixtures.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
234		Cash-in Transit services RGD	92121504	Provision of security cash in-transit courier services for the RGD offices.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract

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235		CCTV system DPP Tobago	46171622	Maintenance, service and repair of CCTV associated equipment- cameras, monitors, switches, control panels, NVR recorders and UPS systems.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
236		Replacement of the Baggage and Walk thru Scanner DPP Tobago	46171624	Maintenance, Services and Repair following installation includes maintenance and repair of equipment associated – rollers, switches and control modules as well as mechanical components.	December 2024	September 2025	10 Months	Limited Bidding	NA	Fixed Term Contract
237		Duplicate copy of office and building keys.	43202205	Acquisition and distribution of key copies for offices, file rooms and storage areas- all locations	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
238		CCTV System maintenance AGLA	46171622	Maintenance, service and repair of CCTV associated equipment- cameras, monitors, switches, control panels, NVR recorders and UPS systems.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract

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239		Lock and Key replacement.	43202205	Replacement of all offices, file and storage rooms locks Tower C levels 16-18. Inclusive of master key.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
240		Mobile shelving maintenance services.	24102000	Maintenance. Service and repair of mechanical components associated –	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
241		CCTV new system install Tower C inclusive of service level agreement	46171622	Upgrade and new installations- inclusive of CCTV cameras, NVRs control panels for Tower- C.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
242		Mold Remediation and sanitizing cleaning.	81141802	Cleaning and sanitizing of AC systems, all counter surfaces, walls, vents, doors, ledges and carpeted or tile areas, stairwells, lobby areas, reception areas - RGD offices,	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
243		Access Card printer services.	46171619	Maintenance and repair of associated printer systems.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract

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244		Workstation and Cubicle replacement/additions AGLA	56111500	Replacement and installation of additional workstations and cubicles AGLA due to the reorganization/ expansion of departments post relocation AGLA.	December 2024	September 2025	10 Months	Single Source	NA	Fixed Price Contract
245		Duct Cleaning	81141802	Cleaning and maintenance of the AC duct and Air handler systems	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
246		Mobile Shelving maintenance and service	24102000	Maintenance and service of mobile shelving units	December 2024	September 2025	10 Months	Single Source	NA	Fixed Term Contract
247		Outfit Gym Level 12	49171500	Provide Gym equipment to level	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
248		General Plumbing Maintenance Services	72101510	Includes the routine servicing of all plumbing, potable water systems and exaction of repairs or replacement of parts as and when needed	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract

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249		Fire extinguisher and smoke detector maintenance services RGD District locations	92121702	Includes the routine servicing of all fire extinguishers and smoke detectors	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
250		Replace and upgrade of blinds	52131600	Includes the removal and disposal of existing along with the installation of new roller type blinds	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
251		Request for supply of ceiling tiles	72152605	Supply for the replacement of damaged or soiled tiles	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
252		Supply of light bulbs or fixtures	39101600	Supply of light fixtures or bulbs for the replacement of blown lighting.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract
253		Roof Leak Repairs	72152601	Repair and resealing of roof areas	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
254		External glass cleaning and soffit drainage repairs	72152602	external building cleaning	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract

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255		Repainting and minor civil repairs	76111500	Repainting External perimeter walls, guard booth, ground floor ceiling, two internal stairwells, etc.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
256		Electrical services -	73152108	General electrical maintenance, replacement and upgrade of lighting to LED, servicing of panels and transformers, re-certification and corrective electrical works	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Term Contract
257		Upgrade of lighting to LED at DPP	39101600	Upgrading of all fluorescent lights to LED. Fixtures and bulbs to be replaced. Energy conservation initiative.	December 2024	September 2025	10 Months	Open Bidding	NA	Fixed Price Contract

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258		Sub-Division/Creation of Two Office spaces (San Fernando Office)	30162400	Partitioning and outfitting of one space into two office spaces.	December 2024	June 2025	6 months	Open Bidding	NA	Fixed Price Contract
259		Sub-Division/Creation of three Office spaces (Port of Spain Office)	30162400	Partitioning and outfitting of one space into three office spaces.	December 2024	June 2025	6 months	Open Bidding	NA	Fixed Price Contract
260		Supply and Delivery of Computer Equipment	43211503	Supply and Delivery of twelve (12) Laptops	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
261		Supply and Delivery of Office Equipment	52141501	Supply and Delivery of three refrigerators (3)	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
262		Supply and Delivery of Office Equipment	52141500	Supply and Delivery of kitchen appliances	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract

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263		Supply and Delivery of Office Equipment	52141500	Supply and Delivery of six (6) microwaves	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
264		Supply and Delivery of Office Equipment	52141500	Supply and Delivery of ten (10) water coolers	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
265		Supply and Delivery of Office Equipment	44111905	Supply and Delivery of two (2) Acrylic Boards 4'x 8'	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
266		Supply and Delivery of Office Equipment	44111905	Supply and Delivery of two (2) Acrylic Boards 4'x 6'	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
267		Supply and Delivery of Office Equipment	44111905	Supply and Delivery of two (2) Acrylic Boards 4'x 4'	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
268		Supply and Delivery of Office Equipment	44111905	Supply and Delivery of six (6) Acrylic Boards 6'x 4'	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
269		Supply and Delivery of Office Equipment	56101507	Supply and Delivery of twelve (12) Bookshelves	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract

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270		Supply and Delivery of Office Equipment	24101706	Supply and Delivery of twelve (12) trolleys	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
271		Supply and Delivery of Office Equipment	44101603	Supply and Delivery of ten (10) mini-shredders	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
272		Supply and Delivery of Office Equipment	31152100	Supply and Delivery of nine (9) extension cords	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
273		Supply and Delivery of Office Equipment	41111933	Supply and Delivery of nine (9) surge protectors	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
274		Supply and Delivery of Office Equipment	56101519	Supply and Delivery of six (6) folding tables	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
275		Supply and Delivery of Office Equipment	44121615	Supply and Delivery of six (6) heavy duty staplers	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
276		Supply and Delivery of Office Equipment	44102800	Supply and Delivery of six (6) spiral binding machines	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract

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277		Supply and Delivery of Office Equipment	54111601	Supply and Delivery of six (6) wall clocks	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
278		Supply and Delivery of Office Equipment	44102000	Supply and Delivery of three (3) laminating machines	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract
279		Supply and Delivery of Office Equipment	48101514	Supply and Delivery of one (1) heavy duty handheld steamer/iron for use by Maid with office linens	December 2024	March 2025	3 months	Open Bidding	NA	Fixed Price Contract

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280		Supply and Delivery of Computer Equipment	43211503	Supply and Delivery of 80 Laptops	December 2024	January 2025	2 Months	Open Bidding	NA	Fixed Price Contract
281		Supply and Delivery of Office Stationery	14111509	Supply of and delivery of paper (Letter, Legal and Goat Skin), pens, glue stick, envelops, binding material and writing pad.	December 2024	January 2025	2 Months	Open Bidding	NA	Framework Agreement
282		Supply of and Delivery of Refreshments	90101603	Supply and delivery of Meals and refreshments.	December 2024	September 2025	10 Months	Open Bidding	NA	Framework Agreement
283		Supply and Delivery of Airline Tickets	78111502	To Procure Delivery airline tickets for Tobago Travel.	December 2024	Dec 2024	1 Month	Open Bidding	NA	Framework Agreement
284		Provision of Accommodation.	90111501	To provide Accommodation in Tobago.	December 2024	March 2025	4 Months	Limited Bidding	NA	Fixed Price Contract
285		Provision of Venue.	90111601	To provide venue to facilitate training.	December 2024	January 2025	2 Months	Limited Bidding	NA	Fixed Price Contract

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286		Provision of Lecturers	86132101	To provide external lecturers	December 2024	March 2025	4 Months	Limited Bidding	NA	Fixed Price Contract
287		To procure Publication	82111904	To procure publications in the Daily Newspapers and cost of production.	December 2024	March 2025	4 Months	Open Bidding	NA	Framework Agreement
288		To procure Online Subscriptions	45111806	To procure an online learning platform	December 2024	March 2025	4 Months	Limited Bidding	NA	Fixed Term Contract
289		Training	86132100	To procure external training for Ministry	December 2024	September 2025	10 Months	Limited Bidding	NA	Fixed Price Contract
290		Provision of Janitorial Services and Supplies	76110000	Provision of Janitorial Services and Supplies to all AGLA locations	December 2024	September 2025	10 Months	Limited Bidding	10 Days	Fixed Term Contract

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291		Office Stationery and supplies	82121507	Acquisition of Office Stationery and supplies to RGD	January 2024	September 2025	9 Months	Framework Agreement	N/A	Fixed Price Contract
292		Polymer Paper	55121800	Acquisition of Polymer Paper to RGD	January 2024	September 2025	9 Months	Sole Source	N/A	Fixed Price Contract

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293		Supply of Uniforms	53102700	Supply of Uniforms to drivers, messengers and hospitality attendants	January 2024	September 2025	9 Months	Open Tender	N/A	Fixed Price Contract
294		Electricity	83101803	Supply of Electricity	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Term Contract
295		Telephones	83111501	Provision of Telephones service	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Term Contract
296		Water & Sewerage Rates	50202301	Provision of Water & Sewerage service	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Term Contract
297		Rent/Lease- Office Accommodation and Storage	80131502	Provision of Rent/Lease- Office Accommodation and Storage services	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Term Contract
298		Rent/Lease- Vehicles and Equipment	78111808	Provision of Rent/Lease- Vehicles and Equipment services	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Price Contract
299		Supply of Office Stationery and Supplies	82121507	Supply of Office Stationery and Supplies to AGLA Tower	December 2024	September 2025	10 Months	Framework Agreement	N/A	Fixed Price Contract

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300		Supply of Books and Periodicals	55101519	Supply of Books and Periodicals to AGLA Tower	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
301		Supply of Materials and Supplies	24102100	Supply of Materials and Supplies to AGLA Tower	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
302		Provision of Vehicles Maintenance	78181500	Provision of fleet Vehicle Maintenance	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
303		Provision of Equipment Repairs and Maintenance-	72154066	Provision of Equipment Repairs and Maintenance to AGLA Tower	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
304		Provision of Training	86132100	Provision of Training services	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
305		Provision of Official Overseas Travel services	90000000	Provision of Official Overseas Travel services	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
306		Provision of Other Contracted Services	72111111	Provision of Other Contracted Services	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract

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307		Supply of Postage	44121513	Supply of Postage	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
308		Provision of Insurance services	84000000	Provision of Insurance services	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
309		Supply Promotions, Publicity and Printing services	73151900	Supply Promotions, Publicity and Printing services	December 2024	September 2025	10 Months	Open Tender	N/A	Fixed Price Contract
310		Hosting of Conferences, Seminars and other Functions	90111601	Hosting of Conferences, Seminars and other Functions	December 2024	September 2025	10 Months	Limited Bidding	N/A	Fixed Price Contract
311		Supply of Fuel and Lubricants	15100000	Supply of Fuel and Lubricants	December 2024	September 2025	10 Months	Sole Source	N/A	Fixed Price Contract
312		Provision of Employee Assistance Programme services	84131609	Provision of Employee Assistance Programme services	December 2024	September 2025	10 Months	Limited Bidding	N/A	Fixed Term Contract

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313		Supply and Delivery of Computer Equipment	43211507 43211503	Supply and Delivery of eighty (80) laptops, one hundred and fifty (150) Dual Screen Desktop, Monitors, UPSs and forty (40) laptop Batteries for RGD	June 2025	September 2025	4 Months	Open Bidding	10	Fixed Price Contract
314		Outfitting of Projectors for RGD conference rooms	45111609	Supply and Delivery of five (5) 1080p 4K projectors – Wifi & Bluetooth enabled, Bluetooth Speaker & Mic for RGD	June 2025	September 2025	4 Months	Open Bidding	NA	Fixed Price Contract

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315		Supply and delivery of specialized printers	43212100	Supply and delivery of twenty (20) coloured printers and thirty (30) black printers for RGD	June 2025	September 2025	4 Months	Open Bidding	NA	Fixed Price Contract
316		Furnishing 9th floor to facilitate Video Conferencing	43223203	Supply and installation of Conference Room Multimedia Setup (TV, Mini-PC, Bluetooth Speakers & Mic, Wireless Keyboard & Mouse, 4K Web Cam) for RGD	June 2025	September 2025	4 Months	Open Bidding	NA	Fixed Price Contract
317		Supply and Delivery of Receipt Printers	43212100	Supply and Delivery of 10 NCR Receipt Printers for Civil and Companies Registry for RGD	June 2025	September 2025	4 Months	Open Bidding	NA	Fixed Price Contract
318		Supply and Delivery of Photocopiers	44101501	Supply and deliver six (6) Photocopiers for RGD Locations	June 2025	September 2025	4 Months	Open Bidding	NA	Fixed Price Contract
319		Provisioning of ICT software for the enhancement of RGD communication activities	43230000	Provisioning of ten (10) Licenses for Adobe Creative Cloud Suite for RGD	June 2025	September 2025	4 Months	Limited Bidding	NA	Fixed Term Contract

320		ICT Enhancement Training	86132100	Cater for enhancement training for ICT staff in various disciplines such as project management. for RGD	June 2025	September 2025	4 Months	Limited Bidding	NA	Fixed Price Contract
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321		Minor Equipment Purchase Gooseneck Mic	52161520	Provision of a Gooseneck Mic to add to complement to audio visual equipment for use during press conferences, conferences and high-level meetings. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract

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322		Promotions Publicity and Printing Purchase Signage at the Law Revision Commission	55120000	Replacement of outdated signage at the Law Revision Commission. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract
323		Promotions Publicity and Printing Purchase Signage at AGLA Tower	55120000	Replacement of outdated signage at the AGLA Tower. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract
324		Promotions Publicity and Printing Purchase Free Standing Kiosk Floor Display and Tablet	43211522	Provision of an interactive floor directory and channel for information dissemination on the Ground Floor of AGLA Tower. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract
325		Promotions Publicity and Printing Purchase AGLA Executive	44112006	Provision of Executive AGLA Diaries for senior management. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract

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		Diaries								
326		Promotions Publicity and Printing Purchase AGLA Diary Inserts and Sleeves	44112006	Provision of 2025 Diary Inserts and Sleeves for AGLA Employees. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract
327		Promotions Publicity and Printing Purchase AGLA Branded Items	80141605	Provision of AGLA branded items to be used during conferences, press conferences and high-level meetings. CCU	January 2025	March 2025	3 Months	Open Tender	NA	Fixed Price Contract
328		Promotions Publicity and Printing Purchase Call Cards for the Intellectual Property Office	14111604	Provision of call cards for the senior management team of the Intellectual Property Office. CCU	February 2025	March 2025	2 Months	Open Tender	NA	Fixed Price Contract
329		Promotions Publicity and	82131603	Promotion of the Legislative Agenda by way of	February 2025	March 2025	2 Months	Open Tender	NA	Fixed Price Contract

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		Printing Purchase Promotional Videos for Legislative		highlighting proclaimed, newly introduced and amended legislation. CCU						
330		Promotions Publicity and Printing Purchase Television Advertising	82100000	Advertising of the Legislative Agenda through the use of short videos aired on television. CCU	February 2025	March 2025	2 Months	Open Tender	NA	Fixed Price Contract