



Government of the Republic of Trinidad and Tobago
Office of the Attorney General and Ministry of Legal Affairs

**Annual Schedule of Planned Procurement
Library and Information Services Unit
2023-2024**

No	Project number (Vote) if ongoing project	Project name	UNSPSC Code	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Stand still period (if applicable) No of days	Contract Type
1	23/02/001/04	Supply of online access to V-Lex subscription database	80121609	Supply of online access to V-Lex subscription database for 100 users	February - 15 2024	February -28 2024	Twelve Days	Sole source	N/A	Fixed Price Contract

2	23/02/001/11	Supply of online access to Thomas Reuters (Westlaw) online database	80121609	Supply of online access to Thomas Reuters online database	February - 15 2024	February -28 2024	Twelve Days	Sole source	N/A	Fixed Price Contract
3	23/02/001/11	Supply of the Consolidated Index of Acts and Subsidiary Legislation of Trinidad and Tobago	55101531	Supply of 2 copies of the Consolidated Index of Acts and Subsidiary Legislation of Trinidad and Tobago	February - 21 2024	March 15 -2024	Nineteen Days	Sole source	N/A	Fixed Price Contract
4	23/02/001/11	Supply of online access to Lexis Nexis online research database	80121609	Supply of online access to Lexis Nexis online database	February - 21 2024	May 22 -2024	Three Months	Sole source	N/A	Fixed Price Contract

5		Online access to Industrial Court Judgement database	83121604	Online access to Industrial Court Judgement database	February - 21 2024	March 15 -2024	Nineteen Days	Sole source	N/A	Fixed Price Contract
6		Institutional membership fee for the Caribbean association of Law Libraries	93151510	Institutional membership fee for the Caribbean association of Law Libraries	February - 15 2024	February -28 2024	Twelve Days	Sole source	N/A	Fixed Price Contract
7		Supply and delivery of Consolidated Civil Proceedings Rules	55101524	supply and delivery of Consolidated Civil Proceedings Rules	April -21, 2024	May 15 -2024	Twenty-five Days	Sole source	N/A	Fixed Price Contract

8		Supply and delivery of Legal texts	55101531	Supply and delivery of Legal texts	May 15 - 2024	June 15 -2024	One Month	Selective Tender	N/A	Fixed Price Contract
9		Supply of online access to Legal e-books	80121609	Supply of online access to Legal e-books	May 15 - 2024	June 15 -2024	One Month	Selective Tender	N/A	Fixed Price Contract

**Amended Annual Schedule of Planned Procurement
Information and Communication Technology Division (ICT)
2023-2024 (as at February 2024)**

No	Project number (vote) if on-going project	Project Name	UNSPSC Codes	Brief description	Proposed date for issue of bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Stand still period (if applicable) (No of Days)	Contract Type
1.	23/02/001/09	Variation of Managed Print Solution (MPS)	81112501	Variation of Managed Print Solution with Memory Bank Computers Limited to include five (5) printers for Registrar General Department.	March 2024	April 2024	1 year	Sole Source	N/A	Fixed Term Contract
2.	23/02/001/23	Addition of 20 Adobe Pro DC Licenses for AGLA.	81112501	Addition of 20 Adobe Pro DC licenses for Civil Law Department.	February 2024	February 2024	1 year	Open Tender	N/A	Fixed Term Contract
3.		Renewal of EOS.Web –		Renewal of EOS.Web service by SirsiDynix for AGLA / DPP library.	February 2024	February 2024	1 year	Open Tender	NA	Fixed Term Contract

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		Integrated Library System								
4.		Acquisition of one (1) projector		Acquisition of one (1) projector for presentations at AGLA.	February 2024	April 2024	30 Days	Open Tender	NA	Fixed price contract
5.		Renewal - QuarkXPress 2020 licenses		Renewal of four (4) QuarkXPress 2020 licenses for Law Revision Commission.	February 2024	March 2024	1 year	Open Tender	NA	Fixed Term Contract
6.		Renewal – four (4) Adobe Pro DC Licenses	81112501	Renewal of four (4) Adobe Pro DC licenses for Law Revision Commission.	February 2024	March 2024	1 year	Open Tender	NA	Fixed Term Contract
7.		Renewal – two (2) Adobe Illustrator Licenses.		Renewal of two (2) Adobe Illustrator licenses for Law Revision Commission.	February 2024	March 2024	1 year	Open Tender	NA	Fixed Term Contract

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8.		Renewal – two (2) Adobe Photoshop Licenses.		Renewal of two (2) Adobe photoshop licenses for Law Revision Commission.	February 2024	March 2024	1 year	Open Tender	NA	Fixed Term Contract
9.		Renewal – PDF-XChange maintenance plan.		Renewal of PDF-XChange product maintenance plan.	February 2024	March 2024	1 year	Open Tender	NA	Fixed Term Contract